

4 JUN 1981

MEMORANDUM FOR THE RECORD

SUBJECT: Selection of Consultant for Master Plan and  
Environmental Assessment

1. From 27 May 1981 through 29 May 1981, two-hour briefings were held [redacted] with six selected Consultants. [redacted] DC/RECD/OL; [redacted] OS/DDA; [redacted] OL/BPS, attended all sessions, and [redacted] PD/OL, attended part time. The following six Consultants received the Agency briefing and in turn described their interest in the project:

LBC&W  
McGaughy, Marshall, & McMillan  
VVKR, Inc.  
Dewberry & Davis  
Daniel, Mann, Johnson, & Mendenhall  
Skidmore, Owings, & Merrill

2. Although all firms expressed interest in the project, there was a unanimous concern for the following two items.

- a. The Government's proposal to make a one-time payment for services upon completion of the project. All firms interviewed bill on a monthly basis but probably would be willing to accept a program payment schedule based upon deliverables.
- b. The Government's prerogative to accept a fixed price proposal with or without negotiation.

One firm also questioned the propriety of using DoD form 633-1 for the procurement of professional services.

3. In order for the firms to consider submitting a fixed price nonnegotiable proposal, several modifications will be made to the Statement of Work to define more precisely the responsibilities of the Consultant and the Government.

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4. Since the Agency does not presently have an up-to-date survey of the site, the firms agreed that it could be beneficial to include this task in the Statement of Work rather than issue a separate contract.

5. Several firms suggested that Soil Test Borings be made to provide a basis for the engineering analysis on new building locations. It was agreed that this could best be handled as a reimbursable expense to the Consultant.

6. The Consultants agreed that a two-week response time to the RFP should be adequate.

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cc: DC/RECD/OL

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12 JUN 1981

MEMORANDUM FOR THE RECORD

SUBJECT: Environmental Impact Statement for New Building  
at Headquarters

In a telephone conversation with Jerry Shiplett, GSA, on 21 May 1981, he advised that GSA was preparing a master development plan for this Northern Virginia area which would include an Environmental Impact Statement. He stated that in his opinion if our Environmental Assessment fell within the parameters of GSA's Environmental Impact Statement, the Agency would not be required to prepare a separate Environmental Impact Statement.



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